

Hosted Regional Education Program

TAAO's hosted regional program is a turn-key service that provides the convenience and savings of local classes with TAAO handling the planning and coordination. Hosted regional offerings enable you to maintain control over your costs because you know up front what the maximum cost will be, and you have the potential to reduce your costs by recruiting paying attendees from outside your entity.

| <u>Course # and Description</u> | <u>Class Days</u> | <u>CEs</u> | <u>Base Fee</u> | <u>Per Student Charge</u> | <u>Outside Paid Student Credit</u> |
|-------------------------------------|-------------------|------------|-----------------|---------------------------|------------------------------------|
| 101 - Intro to TPTS: Prop Tax Admin | 2.5 | 15 | \$2,750 | \$45 | (\$50) |
| 102 - Intro to TPTS: Tax Appraisal | 2.5 | 15 | \$2,750 | \$45 | (\$50) |
| 101 & 102 Combined | 5 | 30 | \$4,350 | \$45 | (\$50) |
| 203 – Appraisal of Real Property | 4.5 | 20 | \$4,550 | \$45 | (\$50) |
| 3 - Income Approach to Value | 3.5 | 17.5 | \$3,550 | \$45 | (\$50) |
| 4 - Business Personal Property | 3.5 | 18 | \$2,950 | \$45 | (\$50) |
| 5 - Mass Appraisal | 3.5 | 17.5 | \$3,200 | \$45 | (\$50) |
| 7 - Property Tax Law | 3 | 15.5 | \$3000 | \$45 | (\$50) |
| 8 - Assessment & Collections | 3.5 | 20 | \$3,550 | \$45 | (\$50) |
| 9 - Adv. Assessment & Collections | 2.5 | 15 | \$2,750 | \$45 | (\$50) |
| 10 - Appraisal Analysis | 3 | 15 | \$2,950 | \$45 | (\$50) |
| 28 - Truth in Taxation | 2.5 | 12 | \$2,750 | \$45 | (\$50) |
| 30 - Ethics | 1.5 | 8.5 | \$2,550 | \$45 | (\$50) |
| 31 - USPAP Refresher | .5 | 3.5 | \$1,650 | \$45 | (\$50) |
| 32 - USPAP | 2.5 | 12.5 | \$2,750 | \$45 | (\$50) |
| RPA Review | 4 | 0 | \$4,000 | \$45 | (\$50) |
| RTA/C Review | 4 | 0 | \$4,000 | \$45 | (\$50) |
| Customer Service Workshop | 1 | 6.5 | \$2,500 | \$45 | (\$50) |
| Property Tax Exemptions Wrkshp | 2 | 16 | \$2,800 | \$45 | (\$50) |
| Property Tax Math Workshop | 1 | 8 | \$2,500 | \$45 | (\$50) |
| Orientation TPTS (am or pm) | .5 | 2.5 | \$1,450 | \$45 | (\$50) |
| Orientation TPTS (combined) | 1 | N/A | \$2,250 | \$45 | (\$50) |
| *State Laws & Rules | .25 | 2 | \$ 850 | \$45 | (\$50) |
| *Ethics Refresher | .25 | 2 | \$ 850 | \$45 | (\$50) |

**must be held in conjunction with another class*

Regional Host will:

- Contact TAAO with 1-2 preferred class dates
- Arrange classroom space that accommodates 15 or more students
- Provide A/V equipment for instructional use
- Provide students access to refreshments/coffee
- Send registrations for their employees to TAAO at least 14 days in advance - send no money now (invoiced after class)
- Mileage adjustment if applicable- see below

TAAO will:

- Schedule a state certified instructor for the course, and pay all instructor expenses (if there is no local instructor available, and the round trip mileage expense exceeds \$200, there will be a mileage adjustment charge.)
- TAAO Instructor will be an active member in the database
- Publicize the class and process outside registrations
- Prepare and ship (and email) all materials (roster, completion certificates, student books)* to your location
- Report certification and continuing education credits to TDLR
- Provide a full accounting report, including credits for outside paid students

**IAAO, USPAP, or additional material must be purchased separately*